



Coordinated Human Services Transportation Plan RFP

The Kokomo/Howard County Area Metropolitan Planning Organization through the Kokomo/Howard County Governmental Coordinating Council (KHC GCC), is formally requesting submittal of proposals for the development of the Coordinated Human Services Transportation Plan for the Kokomo/Howard County Area. The selected consultant will work cooperatively with the KHC GCC staff and other organizations as needed.

Background Information:

SAFETEA-LU requires that future spending of funds under the FTA formula programs be derived from a coordinated Human Services Transportation plan.

Transportation services in the Kokomo area are currently provided via a number of agencies. Within the City of Kokomo, the Spirit of Kokomo provides a para-transit demand response service. In addition to the Spirit of Kokomo, the community provides a demand response subsidized taxicab service called the First City Rider Program. Multiple agencies provide transportation services to their clientele. The geographic area covered by these agencies varies, with some agencies operating over multiple jurisdictions.

Project Goal:

To develop a SAFETEA-LU compliant Coordinated Human Services Transportation Plan for incorporation into the Kokomo/Howard County Area MPO 25 Year Transportation Plan.

Key Tasks:

- Provide a quantified assessment of transportation needs for individuals with disabilities, older adults, and persons with limited incomes
- Provide an inventory of available services that identifies areas of redundant service and gaps in service
- Provide strategies and options to address the identified gaps in service
- Identify coordination actions to eliminate or minimize the duplication in services
- Provide strategies for more efficient utilization of resources



- Via the public input process and working with elected officials, clarify the level and extent of service to be provided in Howard County as well as priority for implementation of strategies
- Identify strategies / actions for capturing of unmet transportation needs, in particular through the use of GIS

Taskforce Members:

- KHC GCC (MPO) Staff
- KHC GCC Technical Advisory Committee and Policy Board
- City of Kokomo through Spirit of Kokomo service
- Various agencies as needed

Responses:

Responses to this request shall include the following:

1. Description of the proposed project.
2. Description of anticipated work elements.
3. Proposed staff for the work including designation of a project manager.
4. Proposed schedule of work.
5. Reference projects of a similar nature.
6. Cost for each element and total cost for completion.

In preparing your response, please keep in mind that less is more. Please limit your response to twenty-five (25) single sided pages maximum. Interested consultants are encouraged to provide the staff of the KHC GCC their written proposal.

The KHC GCC reserves the right to accept or reject any or all proposals and to waive any irregularities in submitting a proposal, whichever is in the best interest of the KHC GCC.

Response Deadline:

Proposals are due by 12 noon on Thursday the 1st of November 2007 to the KHC GCC Office at 120 East Mulberry Street, Suite 116, Kokomo, Indiana 46901. Please provide three copies of your response as well as in pdf format via email.

Preferred Project Timeline:

Preliminary results: March 2008
Final report: June 2008

Questions:

Please feel free to call or email any questions to:

Larry A. Ives, Director
KHC GCC
Tel: 765-456-2336
khcgcc@aol.com